

TASK DESCRIPTION – VEHICLE MAINTENANCE ASSISTANT VOLUNTEER

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| District/Department & Location | FORCE WIDE |
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| Role purpose | <p>Do you have some spare time on your hands? Would you like to assist South Yorkshire Police? Then why not consider becoming a Police Support Volunteer!</p> <p>Based at various locations across South Yorkshire, Vehicle Maintenance Assistant Volunteers will assist in the basic maintenance of Police vehicles and stocks (NB NOT A MECHANIC ROLE)</p> |
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Summary of Main Duties

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| <ul style="list-style-type: none"> Interior car cleaning Checking traffic cones, vehicle lights and oil levels Tyre condition checks Replenish /check vehicle first aid kits General organisation and upkeep of the police garage Reordering of equipment Please note, there may be a requirement to move vehicles around prior to cleaning and you will need to pass a basic driving assessment before starting your role. A full, clean driving license is therefore required for this role |
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Competencies/behaviours

*Please access the College of Policing website and refer to the **Competency and Values** for a definition of the values and essential behaviours for each required competency level.*

| <u>Competency</u> | <u>CVF Level</u> |
|---|-------------------------------|
| https://profdev.college.police.uk/competency-values/ | Level 1 – Practitioner |
| We are emotionally aware | 1 |
| We take ownership | 1 |
| We are collaborative | 1 |
| We deliver, support and inspire | 1 |
| We analyse critically | 1 |
| We are innovative and open-minded | 1 |

Core values for ALL Volunteers

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|--------------|----------------|
| Integrity | Public Service |
| Impartiality | Transparency |

Essential Criteria

- The ability to work as part of a small team and on an individual basis
- Competent in basic car checks
- Flexibility, reliability and a positive manner
- Good organisation and communication skills
- There will be some occasions where it may be necessary to undertake light manual lifting
- Possible use of your own vehicle to travel to different locations (out of pocket expenses will be reimbursed)
- Willing to undertake health and safety online learning and comply with risk assessments

Times you can volunteer

Monday to Friday during office hours, for a minimum of 4 hours

If you have any questions ahead of applying, please contact us on

Email: SYPVolunteers@southyorks.pnn.police.uk

Phone: 01709 832353 and ask for the Police Support Volunteer Project Officer

Application forms can be found on our website:

<https://www.southyorkshire.police.uk/sign-up/join-team-syp/to-volunteer-with-syp/to-be-a-police-support-volunteer/volunteer-application-form/>

PLEASE NOTE THAT ALL APPLICANTS WILL BE SUBJECT TO THE FORCES VETTING PROCESS PRIOR TO APPOINTMENT. FURTHER DETAILS AVAILABLE UPON REQUEST.